



**NORTH DAVIS
ELEMENTARY**

pta

Special General Association Meeting Agenda

August 21, 2023

6:00 PM-7:00 PM

Google Meet:

General PTA Meeting

Monday, August 21 · 6:00 – 7:00pm

Video call link: <https://meet.google.com/sip-tfwe-ero>

Or dial: (US) +1 865-325-2483 PIN: 726 586 458#

More phone numbers: <https://tel.meet/sip-tfwe-ero?pin=6933522224344>

1. Welcome and Roll Call of Officers and School Representatives
 - a. Convened: 6:07 pm
 - b. Roll Call and Introduction:
 - i. President - Ann Carroll
 - ii. Executive Vice President - James Yoon
 - iii. Treasurer - Dan Wang
 - iv. Secretary - Katie Dietrich
 - v. Events and Fundraising - Willy Hsu
 - vi. Communications: Hanna Nakano
 - vii. Teacher representatives: Absent
 - viii. Principal: Rebecca Pinto (joined late)
 - ix. Vacancies: Historian, Auditor
 - x. Parent participants: Erin Boltz, Justine Kastan, Isabel Snodgrass, Miranda Lekander, Yael Teff Seker, Margaret Lecey, Jessica Heuer, Jordan Lauhon, Justyna Glodowska-Wenert, Kristen Muir, Lindsay Chuang, Margaret Lecey, Rebecca Watson, Tracey McHugh, Tracey Alexander, Bridget Rangel Rexford, Calliee Garritson, Esther Chen, Rachelle Agundes, Itay Seker, Tina Wang, Ashwini;
2. President's Report : Ann Carroll

- a. Request for attendees to join PTA
- b. Position description of vacancies for Parliamentarian and and Historian
 - i. Justine Kastan expressed interest in Historian position
- 3. New business: Budget review: James Yoon
 - a. Budget breaks down to \$175 per student
 - b. Budget expanded since past year due to expanded in person opportunities
 - c. Accounting for some expenses that we can better anticipate than before
 - d. Parent volunteers needed
 - i. Can apply for grants, if we have grant writers available
 - e. Budget presentation:
 - i. Total budget
 - 1. Expenses: \$3,025
 - 2. Programming expenditures: \$108,150
 - 3. Total budget: \$111,175
 - ii. Explanation of budget:

	2023-2024	
Administrative Expenses		
<i>3rd District PTA Dues</i>	400.00	
Bank Expenses	50.00	
Miscellaneous Administrative Expenses	1,000.00	
<i>PTA Meeting Expenses</i>	600.00	
PTA EZ Accounting Program	75.00	
State Renewal Fee	50.00	
PTA Insurance	350.00	
Tax Preparation	500.00	
Zoom	0.00	
Total Administrative expenses	\$ 3,025.00	
Programming Expenses		
6th Grade Celebration	600.00	
<i>6th Grade Carnival</i>	500.00	
<u>Art Boxes</u>	<u>800.00</u>	
Art Expo & Fine Arts Week	200.00	
<u>Art Program</u>	<u>8,800.00</u>	
<i>Art Program Reimbursables</i>	1,000.00	
Community-Building Events & Initiatives	2,000.00	
<i>Back to School Night</i>	300.00	
<i>Paperless Parade</i>	300.00	
<i>Coffee and Donuts with Principal</i>	800.00	
<i>Crosswalk Painting for Pride</i>	350.00	
<i>Movie License</i>	550.00	
<u>Computer & Technology - School-Wide</u>	<u>500.00</u>	
<i>Davis Parent University</i>	600.00	
DEI	3,000.00	
<u>Departmental Grants</u>	<u>11,000.00</u>	
<u><i>Special Ed</i></u>	<u>850.00</u>	
<u><i>EL</i></u>	<u>500.00</u>	
<u><i>Speech</i></u>	<u>500.00</u>	
<u><i>Science</i></u>	<u>1,200.00</u>	
<u><i>Reading</i></u>	<u>500.00</u>	
<u><i>Counseling</i></u>	<u>500.00</u>	
<u><i>SWIM incentives by class</i></u>	<u>3,800.00</u>	
Expenses from Previous Budget		
<u>Field Trips & Assemblies</u>	<u>10,000.00</u>	
<i>Paleotechnics</i>	3,300.00	
<i>Walker Creek</i>	10,000.00	
<u>Fitness</u>	<u>3,350.00</u>	
<i>Fitness Equipment</i>	1,500.00	
<u>Jump Rope Club</u>	<u>1,850.00</u>	
<i>Field Lining</i>	1,500.00	

	2023-2024	
<i>Skyhawks Flag Football</i>	1,250.00	
Fundraiser Expenses	9,000.00	
Garden/Beautification	1,000.00	
<u>Library</u>	<u>1,500.00</u>	
<u>Books Count</u>	<u>500.00</u>	
<i>Grants for Book Fair</i>	1,000.00	
May is Bike Month/Active4Me	500.00	
<u>Musical Production</u>	<u>1,000.00</u>	
<u>PBIS/Climate</u>	<u>1,500.00</u>	
<i>Assemblies</i>	1,500.00	
Performing Arts & Music Programs	5,300.00	
Planners (Grades 4-6)	700.00	
<i>Shirts</i>	7,000.00	
Staff Appreciation	4,000.00	
Touch of Understanding	1,750.00	
Total PTA Expenditures	\$ 108,150.00	
Total Expenditures	\$ 111,175.00	
Items in <i>italics</i> are new for 2023-2024		
Items in <u>underline</u> are to be included in the overall grant to NDE		

- f. Davis Parents University: Will present at September 19 PTA meeting
 - g. SWIM program: Rebecca Watson introduced herself as SWIM counselor and explained SWIM program
 - i. Sarah Eich explained difference between PBIS and SWIM - PBIS line item is in addition to teachers' SWIM budget
 - h. Skyhawks Flag Football: New this year as recess activity for grades 1-6
 - i. Volunteers needed for garden beautification, auction, and other events
 - j. Grants for book fair: New this year to ensure more equitable access to book fair
 - k. T-shirt line item: Paid in advance; money mostly earned back through sales. PTA is committed to every student receiving a shirt, regardless of ability to pay.
4. New Business: Approval of budget
 - a. Motion to approve: Hanna Nakano
 - b. Second: Kristen Muir
 - c. Motion passed.
 5. Treasurer's Report: James Yoon
 - a. Vote to release approved/budgeted funds

S'more Newsletter Software (Reimburse Ann Carroll)	\$179.00
Dos Coyotes - Welcome Back Lunch for Teachers and Staff (Reimburse Ann Carroll)	\$804.73
Costco - Welcome Back Lunch for Teachers and Staff - Seltzer Water and Otter Pops for Before School Meetup and Back to School Picnic (Reimburse Ann Carroll)	\$141.92
Dolphin Fest Flyers for Back to School Picnic (Reimburse Ann Carroll)	\$25.98
Ink Monkey - Student T-shirts (Reimburse Ann Carroll)	\$3,894.29
Cake and fruit for Welcome Back Lunch (Reimburse Ann Carroll)	\$86.34
Field Lining (Reimburse Katie Dietrich)	\$93.92
Kona Ice for 6th grade (Reimburse James Yoon)	\$614.33

- b. Motion to approve release funds: Krisent Muir
 - c. Second: Tracy Alexander
 - d. Motion passed
6. Events and Fundraising report: Willy Hsu
- a. Dolphin Drive, ongoing passive fundraising
 - b. T-shirt sale
 - i. Student designed shirt
 - ii. Pay-what-you can, we want every student to get a shirt
 - iii. T-shirt sales:
 1. Wednesday, Aug 23 after pick-up
 2. Sunday, Aug 27, 10am-12pm
 3. Back-to-school night, August 30
 4. After that, open up to online sales
 - c. Jog-a-thon: Sep 21
 - i. During school event
 - ii. Need parent volunteers
 - d. Dolphin Fest: Oct 1
 - i. Family event
 - ii. Fun run
 - e. Dos Coyotes Fundraiser: Oct 17
 - i. Explained this and other restaurant fundraisers, and mentioned that Nugget has Scrip program
 - f. Spooky Movie Night: Oct. 27
7. Communications Report: Hanna Nakano
- a. Weekly newsletter distributed through Principal Pinto
 - b. Follow Facebook on Instagram
 - i. Intend to post casually and frequently
 - c. Website

- i. More detailed information
- 8. Principal's Report: Rebecca Pinto
 - a. Monday bomb threat:
 - i. Occurred at 2:30pm. Evacuated campus in <10 min. Communicated with Ann immediately.
 - ii. No children had arrived on campus
 - iii. All were safe. No threat against school. All centered around library.
 - iv. Library is county building, so they did not communicate with Davis police department. Evacuation happened once Principal Pinto spoke with Davis PD.
 - v. Doing best to keep everyone informed
 - b. Tuesday beginning of school
 - i. Procedure for first day of school
 - ii. Staff ready from emergency preparedness perspective
 - iii. May report kids absence due to anxiety over the event
 - 1. Call office and let them know of reason
 - 2. Principal Pinto will not talk about emergency occurrence at SWIM assembly tomorrow
 - 3. Counselors will be on site (regular and additional)
 - iv. Chromebooks are not needed tomorrow
 - v. Free lunches for all kids will continue
 - 1. Menu in newsletter
 - 2. Fill out free and reduced lunch application
 - c. Thank you for PTA's staff appreciation lunch from Dos Coyotes
 - d. Principal Pinto appreciates cooperation with PTA on communicating with school community
- 9. Open Forum: Ann Carroll
 - a. Check Website for more details
 - b. Reminder to sign up for Active4Me
- 10. Adjourned: 7:05