



**NORTH DAVIS
ELEMENTARY**

pta

General Board Meeting Agenda

May 21, 2024

6:30 PM-7:30 PM

Google Meet

Video call link:

<https://meet.google.com/qry-tmyc-zug?hs=122&authuser=0>

Attendance: Abbey Collins, Isabel Snodgrass, Jennifer Parenti, Dan Wang, Rebecca Pinto, Sarah Eich, Todd Robertson, Ann Carroll, James Yoon, Vivian Wang, Michelle Sokolov, Jessica Heuer, Alison Schoenfeld, Erin Boltz, Megan Agee, Callie Garritson, Tracy McHugh, Erin Boltz, Candice Burdick

Call to Order: 6:34 pm

Name and Title of Presiding Officer: Ann Carroll, NDE PTA President

Quorum: 11, Yes

- Roll Call and Introduction:
 - i. Executive Board
 - 1. Present
 - a. President - Ann Carroll
 - b. Executive Vice President - James Yoon
 - c. Treasurer - Dan Wang
 - d. Secretary - Katie Dietrich - Absent
 - e. Teacher representative - Sarah Eich
 - f. Teacher representative - Karen Fingerman - Absent
 - g. Principal - Rebecca Pinto
 - h. Auditor - Todd Robertson
 - i. Communications - Hanna Nakano - Absent

- j. Fundraising - Willy Hsu - Absent
- k. Historian - Bridgett Rangel-Rexford - Absent
- l. Parliamentarian - Justine Kastan - Absent

- NDE Updates:
 - a. Music - pops choir
 - b. Finishing up CAASP testing
 - c. Open house very successful
 - d. Battle of the books -
 - e. Art at ND
 - f. Sarah Eich, Teacher Representative:
 - i. Open house was a highlight along with June Wood's art
 - ii. Kindergarten going to the zoo tomorrow
- President's Report, Ann Carroll:
 - a. Lots of communications from parents - how do you get involved with school?
 - i. Join the PTA - \$12
 - ii. We need more committee members, eliminated several board members
 - iii. We need class reps - conference weeks, potlucks, auction, etc.
 - iv. Transitioning away from hospitality coordinator
 - v. Class reps don't have to do it all alone
 - vi. Fundraising - \$100k budget, and we're trying to raise another \$100k
 - vii. Volunteering - Willy was able to get the service fraternity to help out, but we still need parent volunteers
 - viii. Budget and planning meeting via doodle poll
 - ix. Newsletter - sent by Principal Pinto, but is produced by PTA
 - x. We're active on FB, less active on Instagram
 - xi. Website with events
 - xii. We've heard from parents that they use different platforms, if there's one that people want, please let us know
- Events and Fundraising
 - a. Nom nom wednesday continuing
 - b. Multicultural potluck - please volunteer and attend
 - c. Pride painting - need to vote on tonight whether we do so
- Treasurer's Report: Dan Wang
 - a. Current balance
 - b. Clarified that the amounts raised via current Square campaign

Current balance (5/21/2024): \$96,598.30	
2023-24 Budget	\$119,235.00
Revenue this Fiscal Year	\$108,037.20
Expenses Paid this Fiscal Year	\$84,764.76

- Vote to ratify funds for approved/budgeted expenses as detailed in [meeting presentation](#) and below:

Facility fee for Dance4Kindness	\$170.18
Field Lining Paint (Geoff and/or Katie Dietrich)	\$463.57
Donuts for meeting with Principal (Yu Hou)	\$31.9
Art supplies (June Wood)	\$222.94

- a. Motion to ratify approved expenses: Todd Robertson
 - i. Seconded - Isabel Snodgrass
 - ii. Motion passed
- Vote to release funds for approved/budgeted expenses as detailed in [meeting presentation](#) and below:

Approved/Budgeted Expenses	
6th Grade Carnival Expenses (Gabe Stewart & Elise Brewin)	Up to \$500.00
Spring Book Fair Grants	\$246.00

- a. Motion to release funds: Todd Robertson
 - i. Seconded - Jennifer Parenti
 - ii. Motion passed
- Kids In Motion is offering to evaluate PE equipment

Non-Budgeted Expenses

Kids in Motion Fee to Evaluate PE Closet Needs	\$150.00
P.E. Equipment Replacement	Up to \$1,500.00

- a. Motion to approve and release funds: Isabel Snodgrass
 - i. Seconded - Todd and Erin Boltz
 - ii. Motion passed
- Auditor report - Todd Robertson
 - a. Completed audit for July to December - few recommendations, but finances reconcile and no mismanagement of funds indicated through the audit
- Secretary Report - James Yoon for Katie Dietrich
 - a. Motion to approve March and April general meeting minutes
 - i. Motion to approve - Todd Robertson
 - ii. Seconded - Jennifer and Erin
 - iii. Motion passed
- New Business - Ann Carroll
 - a. Crosswalk Painting
 - i. We did it last year, but are reconsidering whether to do so this year due to budget
 - ii. 4 cans of chalk paint per color \$200 to \$250
 - iii. Callie Garritson and Alison Schoenfeld voiced support
 - iv. Alison added she would be willing to help fund the cost
 - v. Proposed to do at 9 AM on Jun 1, 2024
 - vi. Rebecca Pinto also supports, and would open the bathrooms
 - b. Move the PTA shed
 - i. If you're around in early June
 - ii. Date unknown at this time - Rebecca will let us know
- Unfinished business:
 - a. Two important updates from Rebecca
 - i. Math club (Juniors from HS) has been very successful and they want to come back next year
 - ii. Girls on the Run is a small but enthusiastic group
 - b. Budget cuts - Rebecca Pinto

Due to the sunset of COVID relief funding and cuts to state education funding to DJUSD - the following positions are affected-

- 1.0 FTE Campus Safety Supervisor

- 1.0 FTE PBIS paraeducator
- 0.975 FTE reading room support

The Site council approved the following positions in the Single Plan for Student Achievement (SPSA 2022-23) for the 2023-24 school year:

- 0.2 FTE for one of our part time counselors - this helped the counselor add an extra day - we have 2 counselors present on Wednesdays
- Activities Coordinator - (Implementation of structured games) - a total of approximately 600 hours
- 0.75 FTE PBIS paraeducator
- Reading room - 1.0 FTE of reading support

c. Projections for 2024-2025

The SSC is expected to use site funds to create a new classified position that will include both Campus Safety Supervisor duties (in the AM and PM) and PBIS Paraprofessional support (during the middle of the school day) - totaling a 0.95 FTE

Reading paraeducator support - 0.9 FTE

The district will be providing 0.3 FTE of reading paraeducator support

So...we are at 1.2 FTE reading paraeducator support.

The district is potentially going to support -

PBIS Tier 1 and 2 meetings/training

- d. FTE - Full Time Employment - 40 hrs per week, 0.9 is 36 hrs per week, etc.
- e. In the past, there were dollar amounts, but district is moving away from amounts and going towards FTE equivalents
- f. NDE is a Title 1 school
- g. Every school gets LCF (Locally controlled funds)
- h. The school gets \$110k funds that Site Council controls
- i. NDE mission statement: The mission of North Davis Elementary School is to provide a working and learning environment in which every member of the school community **thrives academically, socially and emotionally**. Students, parents, school staff, and community members work together to demonstrate awareness and **caring for the well-being of each individual, our school, our community and the world.**
- j. LCAP goals

Goals for Student Success



GOAL #1

**Student
Well-being
& Belonging**



GOAL #2

**Equitable
Access
&
Opportunity**



GOAL #3

**Student
Engagement
& Continuous
Academic
Growth**



GOAL #4

**Confident
Graduates,
Prepared
for Life**

- k. March staff meeting - teacher survey of priorities

Site Goals based on staff survey

Reading Support/Math Intervention

Counseling

PBIS / Activities Coordinator

Campus Safety

- l. Site council made decisions based partially off the staff survey

- m. Campus safety supervisor/PBIS para available all day to support staff

- n. Numbers are not where we need to be to support an ELD teacher, but one will be available to help assist with math

- o. Activities coordinator

i. Jump rope club (PTA funded)

ii. Junior Coaches

iii. PE Program (TK/K) - PTA funded

iv. PE Program (Grades 1-6)

v. Games training (August) and retraining (January)

vi. PE Closet and manages recess equipment and ordering

vii. Lunch recess activities

viii. Fitness teaching and testing for 5th grade

ix. Trains SVCC fellows and interns for recess activities

- p. Callie Garritson - is Ms. Heeren coming back next year?

- q. James - Ms. Heeren is not coming back in the same capacity next year, we're trying to work with her to figure out how to scope/budget the

different things she does

r. **Megan Agee - Current state of budget:**

 Overview: NDE Fundraising to Cover 2024/25 Budget Shortfall

Context / Background Information

- Every school year, NDE receives or benefits from funding from a variety of sources. NDE receives site-managed discretionary funds, and district-managed site funds (in this instance, the latter is received in the form of staff positions at NDE).
- NDE is expecting to receive approximately \$100,000 in site-managed funds for next school year. (A combination of LCFF and Title 1 funding for 2024/25.) This is approximately the same amount of site-managed funding that the school has received in recent years.
 - Through an annual priority-setting, planning, and budgeting process that is guided by the school's data, NDE's School Site Council (SSC) determines how those site-managed funds will be budgeted for the following school year.
- Due to circumstances beyond its control, (including the sunset of COVID relief funding and cuts to state education funding), NDE is losing a significant amount of district-managed site funding that has recently supported specific staff positions on the campus.
 - This district-managed funding that will be lost supported several key staff positions, most notably: 1 full Campus Safety Supervisor position, and 1 full PBIS SWIM Coach position.
- As a result of these reductions, NDE is having to consider alternative staffing models for next year, as well as a reallocation of site-managed funds to fill the most urgent gaps.

Proposal for 2024/25

- The SSC is expected to use site funds to create a new classified position that will include both Campus Safety Supervisor duties (in the AM and PM) and PBIS Paraprofessional support (during the middle of the school day).
- The SSC is expected to use site funds to cover some, but not all, of the hours of Reading Intervention Paraprofessional support that are currently provided at NDE this year and not paid for by the district.
- NDE will reduce its school counseling capacity from 1.2 FTE to 1.0 FTE.
- NDE will have no Activities Coordinator
 - The school is currently exploring ways to continue supporting several specific components of this role, including Junior Coach program, Jump Rope Club, playground behavior management (providing proper instruction in support of playground rules and procedures)

NDE Fundraising Needs for 2024/25

Priority 1 - Activities Coordinator - Approx \$36,000 needed

To provide an Activities Coordinator classified staff position to support physical education curriculum development and instruction to ensure compliance with state-mandated physical education requirements, as well as provide recess support with games and supervision

(Additional context: This position has been funded by multiple sources over the years. Ms. Pinto & Ms. Heeren are exploring ways to sustainably reconfigure this position in the future, including packaging the activities as individually-purchased programs, Ms. Heeren converting to an independent contractor, or other.)

Priority 2 - Reading Intervention Paraprofessionals - Approx \$42,000 needed

To provide an additional 30 hours / week of reading support, including: targeted interventions through differentiated instruction; small group pull-out and push-in supports; curricular and instructional coordination with classroom teachers

(Additional context: The district will continue to support the 1.0 FTE Reading Specialist and 12 hours/week of Reading Intervention Para support. The SSC will likely use site funds to support an additional 36 hours of Reading Para support. An additional 30 hours of support are needed to meet current levels of reading intervention. Ms. Pinto has been in conversation with the district about the possibility of the district providing additional funding specifically for this need, but that does not appear to be likely.)

Priority 3 - Math Intervention Program / Paraprofessional - Approx \$10,000 - \$12,000 needed

To provide approximately 0.2 FTE of math support, including: targeted interventions through differentiated instruction; curricular and instructional support and coordination with classroom teachers

(Additional context: Teachers have expressed a need for this support, which does not currently exist at NDE. NDE is exploring the Pioneer ES math intervention model as a potential example program.)

s. Megan - Fundraising appeal

[📄 Overview: NDE Fundraising to Cover 2024/25 Budget Shortfall](#)

- **Who can donate to this fundraising campaign?**

ANYONE!!! We encourage grandparents, neighbors, community members, and businesses to support our donation campaign. If you know someone interested in ensuring that NDE students have the resources they need, please ask them to contribute!

- **How much should I donate?**

We can reach our goal if we receive \$200 for every student who attends NDE. But we

know that some will be able to give more than others, so please give as generously as you can. No donation is too big or too small. It all adds up!

- **How can donating just \$20 help?**

By donating any amount, we are standing with the NDE community and saying that our children need and deserve these programs that are at risk of being reduced or lost. By becoming a donor, you become an ambassador to other families, and encourage them to donate just like you did. We teach our children that small actions can have a big impact, and that is certainly true here.

- **Can you tell me more about what will happen with the monetary donations?**

- a. **How will the funds that are raised be distributed between NDE's physical education / recess activities and the reading program?**

NDE's administrators, teachers, and the School Site Council have put a lot of work into helping identify the school's fundraising priorities. The first priority is to fund PE and recess activities. Next, the school will fund additional hours for Reading Intervention Paraprofessionals to keep NDE at the same level of reading support services that were provided during the 2023/2024 school year.

- b. **Can I direct what I want my donation to support?**

Budgeting is an incredibly complex job, and the money raised now is just one piece of the financial puzzle. The funds raised in this campaign will become grants that the PTA provides to the school. These grants are made with input from NDE's administrators and the School Site Council to ensure that donations are going where the students need them!

- c. **What happens if NDE doesn't reach its \$100,000 goal?**

Contingencies are in place if the full \$100,000 is not raised. The great news is that for every dollar received, there can and will be a direct increase in NDE student support!

- **Can parent volunteers take over PE at North Davis?**

Volunteers, instructional aides, and paraprofessionals may assist teachers during PE, but they cannot be solely responsible for it. By California law, elementary students must receive 200 minutes of physical education instruction for every 10 school days, and only teachers may be responsible for physical education instruction. The coordination of curriculum design, volunteer management, and direct instruction to meet state physical education standards is led by NDE staff. Our wonderful volunteers are an important part of NDE's successful physical education program, as they help to set up, break down, and implement the activities.

- **Measure N (DJUSD Parcel Tax Renewal Measure) passed in the March 2024 election,**

and is supposed to help our schools. But now there are budget cuts?

Yes—this is exactly the challenge with public education funding! California’s education system is funded through multiple mechanisms, which can create confusion. The DJUSD parcel tax that was renewed in March 2024 is one strategy Davis schools use to be less dependent on inadequate state funding (even in good budget years!). Funds from Measure N are entirely separate from DJUSD’s annual state funding that is now being severely cut due to California’s budget crisis. In short, the state is not able to give DJUSD the level of funding that it has in recent years, so now DJUSD needs to make cuts. Measure N dollars are not able to fill that void because they are already covering other essential aspects of the district that the state was not paying for.

- **Why doesn't the PTA already have enough money to support these programs? Where are the emergency reserves?**

Every spring, the NDE PTA goes through an extensive planning and budgeting process, which includes identifying all of the NDE programs and events it will fund, and establishing fundraising targets for the next school year. Neither DJUSD nor NDE knew how much funding would be lost until it was announced by the state. The PTA barely raised sufficient funds this year to cover all of its planned expenses for 2023/2024. It does not have an extra \$100,000 available for these unplanned expenses.

- **Does the North Davis Elementary PTA have to pay a fee when I donate online? If I don't want some of my donation to go towards fees, can I donate by check?**

[NDE's donation platform \(Square\)](#) does charge the PTA for online donations. Donors do not pay a fee. For every \$100 donated, the PTA receives approximately \$97. If a donor wishes to avoid fees altogether, checks or cash can be dropped off at the school's front office.

- **I really care about North Davis Elementary students and want to pitch in. How can I get involved?**

There are so many ways to get involved! Here are just a few of them:

- [Donate](#) to this fundraising campaign, and encourage others to do the same!
- [Join the PTA](#) and attend the general meetings to learn more about the programs it supports, activities and events it hosts, and ways it works to help the NDE community.
- Attend [NDE's School Site Council](#) meetings, where school site plans and budgets are set.
- Join [NDE's Climate Committee](#), which examines student and family data and identifies issues impacting the school's positive school climate.
- [Volunteer to help out](#) on campus (in your student's classroom, for special student events, on staff appreciation days).

- **Where can I find NDE's current school site plans and budget?**

[Here is NDE's School Plan for Student Achievement \(SPSA\)](#), which details the school's plan for the 2022/23 school year. It is a complex document that outlines the school's data, goals, and plans for site spending.

- **Where does the school district post information about the current school funding crisis?**

[Here is a message](#) from DJUSD Superintendent Matt Best. And here is a [brief presentation](#) explaining how DJUSD's fiscal crisis came to be, and the impact it will have on school sites like NDE.

- **How can I donate?**

It only takes a minute! [Go here](#) to make an online donation.

If you would like to donate by cash or check, you can bring it to the school's front office. Checks should be made out to NDE PTA.

- **Where can I learn more about NDE's fundraising campaign?**

Check out this [informational flyer](#).

- **What do NDE's teachers have to say about NDE's fundraising campaign?**

Read this [letter of support](#) from NDE staff!

a. Q&A:

- i. Callie Garritson - Do we take this on every year? Is the budget more permanently \$200k per year?

1. Ann Carroll - Not necessarily, but something we think is needed as a stopgap for next year. Do we need to make other changes to our budget to accommodate these increased needs? Come to the June budget meeting.

2. Megan Agee - This is crisis response mode, but we're building up a muscle of how to fundraise and meet these needs. For now we'd like to crowdsource strategies and support for doing what we can in the near and longer terms. There's not a single way to reach all families at NDE which makes communications challenging. We've tried direct emails, newsletter emails, posters at school, flyers that have gone home to students, flyers at events like Open House, thermometer graphics, social media posts (need to increase cadence), class rep emails, teachers wrote a letter to support

campaign, FAQ documents. These are the current strategies, but we could use more help/ideas. Word of mouth is very important. More stickers, pops choir and multicultural night volunteers.

- ii. Alison Schoenfeld - a lot of fundraising background. Haven't seen a document showing funding, anticipated funding for next year. Can't find relevant information to point towards. There's not enough documentation about what the needs are. Looking for specific fiscal information, where appropriated funds are going, etc.
 1. Megan Agee - the school doesn't have a comprehensive document that captures how people are paid, site managed funds, etc., but single school site seems unable to provide this info. This is typical for school districts. This highlights a severe need to better understand what happens in schools.
- iii. Jessica Heuer - People are checked out at this point, would there be more motivation in August?
- iv. Tracy McHugh - Last year Ms. Roseen did a lot of robocalls that provided information.
- v. Several comments regarding the lack of clarity regarding funding, where it goes, how it will be spent.
- vi. Sarah Eich - helpful to tell people during Dolphin Drive how much is being spent on each student, need to be really transparent that we're funding programs, not specifics.
- vii. Megan Agee - Two specific volunteering needs that need volunteers
 1. Pops choir
 2. Multicultural night

- Questions or comments?
 - a. None
- Adjournment: 8:08 pm